

DIAMOND CITY PARTNERSHIP GET YOUR RESTAURANT OUTSIDE GRANT OVERVIEW AND GUIDELINES

The Diamond City Partnership has received federal funding from the Coronavirus Aid Relief, and Economic Security Act (CARES Act) through a generous allocation by Luzerne County to ease the financial burden associated with adjusting business operations in connection with the COVID-19 public health emergency. The DCP Get Your Restaurant Outside Grant provides direct assistance, up to \$2,500, to restaurants within the boundaries of the Downtown Wilkes-Barre Business Improvement District (DWBBID) who wish to establish or expand outdoor business operations or modify indoor dining operations. These funds will cover costs associated with utilizing outdoor spaces such as sidewalks, parking lots, and patios to provide additional seating, serving, and sales areas, as well as supporting safe indoor dining. In order to begin the grant process, carefully read the program overview and complete the application at <https://forms.gle/XNv7eEKDGAx8zHTN8>

WHO CAN APPLY

Restaurants within the boundary of the Downtown Wilkes-Barre Business Improvement District (DWBBID) that currently offer outdoor dining or that wish to offer outdoor dining will be prioritized. Restaurants must be locally owned and operated non-franchise establishments, currently open and offering sit-down dining of 4 tables or more. Restaurants planning to serve outdoors in the public right of way must have permission from the City of Wilkes-Barre. Restaurants meeting the above criteria that cannot add outdoor capacity are eligible for items to support safe indoor dining and participation in the marketing program.

ELIGIBLE ACTIVITIES

The grant opportunity was established to assist businesses with unbudgeted or unanticipated costs necessary to effectively and safely operate outdoor service, seating, and sales including:

- Barriers/planters
- Outdoor furniture/tables/chairs/equipment
- Outdoor heaters
- Lighting
- Construction/Delivery/Assembly/Installation
- Indoor air filters, printed menus, hand sanitizer stations
- Tents and outdoor dining enclosures

It is the responsibility of the applicant to ensure that all projects and/or improvements comply with local, state, and federal codes, regulations, and laws. Only projects in compliance with and receiving applicable permits will be funded.

APPLICATION & GRANT PROCESS

Downtown restaurants can apply to receive a grant of up to \$2,500 to purchase items to expand outdoor dining business operations or items for safer indoor dining. The application can be completed and submitted online or printed and submitted to Susan Magnotta at 4 Public Square, Wilkes-Barre, Pa 18701 by **Monday, November 9, 2020**. Once approved, applicants will execute a grant agreement which outlines full terms of the grant. Grantees will submit paid invoices and receipts to DCP with a cover sheet that will be provided. Orders for items will be placed by DCP no later than November 30, 2020.

ELIGIBILITY REQUIREMENTS & ACKNOWLEDGEMENTS

The CARES Act provides that payments from the Coronavirus Relief Fund may only be used to cover costs that:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently adopted as of March 27, 2020 (the date of enactment of the CARES Act); and
3. Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

The following acknowledgements are also required to complete an application:

- Applicant must have permission from the property owner to implement the project and must provide proof (if necessary) that improvements meet requirements of the City of Wilkes-Barre's Outdoor Dining Request Process and other applicable laws and regulations.
- Applicant must certify that items purchased with grant funds are necessary expenditures incurred during the period between March 1, 2020 and December 30, 2020 due to the COVID-19 public health emergency to sustain business operations.
- Applicant must agree that the items purchased with these funds will remain on-site at the restaurant in Downtown Wilkes-Barre.
- Applicant must prove year-over-year change in gross business revenue caused by interruption or operational changes such as temporary closure, capacity limitations, and physical distancing requirements.
- Applicant must certify that they have read and agree to the U.S. Department of Treasury Guidance for Coronavirus Relief Fund Reporting and Record Retention Requirements.
- Applicant must agree that, the Department of Treasury's Inspector General finds that the expenditures for which this application is being submitted do not qualify as eligible expenditures, under Section 601 of the Social Security Act, that the business will release, indemnify, and hold harmless Diamond City Partnership and Luzerne County from any liability to the Department of Treasury and will pay back to the County in the event of a recoupment by the Department of Treasury of the expanded funds.

Apply online at

The DCP Get Your Restaurant Outdoors grant program is fully funded by federal Coronavirus Relief Funds generously provided by Luzerne County.